



## DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

### NOTICE TO BIDDERS

**IFB# 09082020 (Re-Bid) Germantown HS Intercom System Replacement**  
**DEADLINE September 08, 2020 11:00 AM, Central Time**

Shelby County Schools (SCS) is accepting bids for the project listed above, in red. A Pre-Bid Conference will be held at Germantown High School at the scheduled time and location listed below. It is highly recommended the contractor's interested in bidding to attend the pre-bid conference. SCS will be practicing "Social-Distancing" for all Pre-Bid meetings and gatherings during this time period in order to promote a safe and healthy working environment for both employees and perspective bidders. Bidders are encouraged to wear appropriate PPE gear during these meetings.

**Germantown High School                      Wednesday, September 2, 2020 @ 9:30 AM/CST**  
**7653 Poplar Pike, Germantown, TN 38138**

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services. All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to: William Webb, [webbw@scsk12.org](mailto:webbw@scsk12.org) and Kim Carpenter [carpenterk@scsk12.org](mailto:carpenterk@scsk12.org) by 2:00PM/CST on September 3, 2020. Subject line of email shall read "Questions –IFB #09082020 (Re-Bid) Germantown HS Intercom System Replacement". Questions must specifically reference the section of the Bid to which the question pertains. In order to prevent an unfair advantage to any respondent, verbal questions will not be answered. Failure to adhere to this requirement may subject the respondent to immediate disqualification. All questions and answers will be posted as an addendum on Procurement's website at the end of the business day on September 4, 2020 by 4:00PM.

### IMPORTANT DATES:

<b>Bid Release</b>	<b>September 1, 2020</b>
<b>Pre-Bid Meeting</b>	<b>September 2, 2020, @ 9:30 am</b>
<b>Questions or Requests Due</b>	<b>September 3, 2020, @ 2:00pm</b>
<b>Questions and Answers Posted</b>	<b>September 4, 2020, 4:00 pm</b>
<b>Bid Due / Bid Deadline</b>	<b>September 8, 2020, @ 11:00 am</b>

Thank you.  
Procurement Services  
Shelby County Schools